Finance Team

The Finance Team handles everything to do with accounting, and managing the assets of the Tiki Software Community Association (Ex.: domain names)

Works in close collaboration with the Fundraising Team.

- Fundraising: raising money
- Finance/Administration: making sure money is well managed

Urgent

- ~~Review US gov procedures with respect to~~ Affiliates ~~(Nelson)~~
  - "W-8BEN: Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding"
    - ~~form snapshot is~~ here
- ~~We received affiliate commission from Hostmonster on 2013-02-19 but we didn't yet receive any payment from Bluehost.~~

Tasks (do and cross out)

- ~~Re-imburse Marc for 2012-10-25 purchase of SSL and domain names C$396.22~~
  - Remove Marc as the paying contact for this (pay directly with Tiki.org account)
- ~~Re-imburse Marc for 2013-05-16 purchase of Easy Dns technologies C$41.95~~
  - ~~Remove Marc as the paying contact for this (pay directly with Tiki.org account)~~
- Transfer tikiwiki.org to the Association, and change easydns payment

Ongoing responsibilities

- Annual reporting to community (~~Nelson~~)
- Pay yearly incorporation fees and fill out paperwork (~~Nelson~~)
- Oversee expenditures
  - Server costs (renew in coordination with Infrastructure Team
  - Domain names
  - EasyDNS
- PayPal account management (Marc)
- ~~Bank account management (Nelson)~~ Account closed
- Manage the assets of the association
  - Phone numbers
  - Domain names
  - Trademarks

Release responsibilities

None identified at the moment

Projects

- Use Tiki Accounting for Dogfood use for the Tiki Software Community Association, and get Jörn Ott involved

Chart of accounts

- Assets
  - PayPal
- Expenses
  - Hosting
  - General

- Revenue
  - Affiliates
  - Donations
  - Sponsorships
- etc.

Who

Team Finance

- Ghufran Ahmed
- Gary Cunningham-Lee

Inactive members

Related links

- Priorities for TSCA funds
- http://producingoss.com/en/money.html