

I compiled a short list of tips, tricks and facts that are not completely obvious to end-users. Perhaps we can use it in a "tip of the day" system. Please add to this list.

- If the edit link for a page appears in **red** this means that another user is editing this page. Wait until the edit button turns back to its regular color before editing the document to avoid problems.
- Double clicking on a page will automatically bring up the edit page (if you have set the double click feature in your user preference page)".
- If you start editing a page and then change your mind, remember to hit cancel so you do not lock the page for editing for other users.
- When linking to a non-HTML file (more specifically non-ASCII), like binaries or PDFs, remember to use the "nocache" directive, like so:  
[http://www.blah.com/blah.zip|Blah File|nocache]  
You must include a description for the link after the first pipe and before the second.
- You must use the "nocache" directive when linking to protected pages (ex. CASified pages).
- You can give focus to the search box by hitting ALT-S in Windows and CTRL-S in MacOS.
- Two spaces at the beginning of the line displays the line in courier font. That probably nullifies all other wiki code on that line.
- Click the small image/icon next to each link on the left menu to get a dropdown menu.
- **Using PHPA and clearing cache's:** make sure you clean both the Smarty **and** PHPA cache/temporary files or you will get very unexpected and unreliable display results.
- If **zlib.output\_compression** in **php.ini** is set to **ON**, or you are using the Apache **mod\_gzip**

module, do not enable gzip compression in the Tikiwiki settings. If you do, you will see nothing but garbage on your site. Always make sure you only use **1** compression mechanism!

- Permission **levels** in Tiki are merely default/suggested sets of permissions; you need to actually assign the permissions (using levels or not as a guideline) to groups rather than just adding permissions to the levels.
- If you lose your menu 😞 because of the LeftColBug for example, you can get back to your Admin page by '(yoursite)/tiki-admin.php'. If you ticked 'layout by section' then unticking it and refreshing could bring it back.
- You may want to login directly in using '(yoursite)/[tiki-login.php](#)'.
- If you're making a survey and you want to insert a multiple choice question, you have to separate the choices with commas like this:

**choice a, choice b, choice c**

This is definitely not obvious and not mentioned on the survey admin page (as far as I can tell).